

MINUTES OF THE ANNUAL MEETING 3/22/2017

Meeting was called to order at 4pm by Vice Chairman Hathaway.

Present: Calvin Richards, Gerald Hathaway, Guenter Feucht, Walter Stevenson, and Mark Gabriele, Esq.

The minutes of the 12/14/16 meeting were read and approved on a motion by Hathaway, seconded by Stevenson. All members voted aye.

Motion by Hathaway, seconded by Feucht to elect Calvin Richards Chairman was approved on a unanimous vote.

On a motion by Hathaway, seconded by Stevenson the Assistant Secretary was directed to cast one ballot to elect the following officers:

Vice Chairman: Gerald Hathaway

Assistant Secretary: Calvin Richards

Treasurer: Patrick Brown

Chief Executive Officer: Calvin Richards

Chief Financial Officer: Patrick Brown

Records Management Officer: Melissa Cerrillo

Motion by Hathaway, seconded by Stevenson to reaffirm the Tax Exemption Policy was approved on a unanimous vote.

Motion by Hathaway, seconded by Stevenson to reaffirm the Agency's Policies was approved on a unanimous vote.

Chairman Richards made the following appointments:

Governance Committee: Chairman Guenter Feucht, Calvin Richards.

Finance and audit Committee: Chairman Gerald Hathaway, Walter Stevenson, Calvin Richards.

Motion by Hathaway, seconded by Stevenson to approve the Evaluation of Board Performance was approved by a unanimous vote.

Motion by Hathaway, seconded by Stevenson to approve the 2016 Measurement Report was approved by a unanimous vote.

Motion by Hathaway, seconded by Stevenson to approve the Mission Statement was approved by a unanimous vote.

Motion by Hathaway, seconded by Stevenson to approve the 2016 Annual Report Summary was approved by a unanimous vote.

Legal bills paid since last meeting in the amount of \$1,033 were received and filed on a motion by Hathaway, seconded by Feucht.

Motion by Hathaway, seconded by Stevenson to approve payment of \$5,000 to CTBK for preparation of the 2016 Financial Audit was approved by a unanimous vote.

Motion by Hathaway, seconded by Stevenson to accept the 2016 Financial Audit as recommended by the Finance and Audit Committee was approved by a unanimous vote.

The meeting was adjourned on a motion by Hathaway, seconded by Feucht,

John L. ..., 1507 Secretary