

**FINANCE AND AUDIT COMMITTEE**

**Minutes of Meeting 12/13/2017**

Present: Chairman Gerald Hathaway, Calvin Richards, and Walter Stevenson

Also Present: David Ivey.

Guest: Pat Brown, CFO

The minutes of the 11/1/17 were read and a correction was made to the date referenced for the previous meeting minutes. The date should have been 10/11/2017 not 11/1/2017. A motion to accept the minutes was made by Richards and a second by Stevenson.

There was a review and discussion of the CFO Report. A motion was made by Richards and seconded by Stevenson to receive and file the CFO report

A bill submitted for legal services for October 2017 from Gabriele & Berrigan for 1386.90 has been paid. A motion was made by Richards and seconded by Stevenson to receive and file the bill.

A review of the two Audit proposals from Chiampou Travis Besaw & Kershner (CTBK) and the EFPR Group has been completed. A motion was made by Stevenson to accept the proposal from CTBK and for Chairman Richards to sign the agreement. Richards seconded the motion and the motion carried.

A motion to adjourn the meeting was made by Stevenson and seconded by Richards